

## RSU13 – Finance Committee Meeting Minutes October 10, 2012

|   | Committee members         |   | Committee members                |   | Visitors         |
|---|---------------------------|---|----------------------------------|---|------------------|
| P | Darryl Sanborn, Chair     | P | Arvilla Collins                  | P | Christine Curtis |
| P | Brian Messing, Vice-Chair | E | Don Robishaw                     |   |                  |
| E | Sherm Hoyt                | P | Scott Vaitones, Business Manager |   |                  |
|   |                           |   |                                  |   |                  |
| P | Present                   | A | Absent                           | E | Excused          |

1. Sign warrants – Questions:  
Signed warrants and the following questions were addressed:

**Q: The savings from the fuel oil bid was to be moved into the maintenance contingency. This should have resulted in a maintenance contingency of \$50,000 going to around \$110-120k.**

A: This is correct, except there was an error in the maintenance budget that resulted in understating the maintenance budget by \$74,000. Other savings within maintenance helped offset some of this error and the contingency has been increased from \$50,000 to approximately \$68,000.

**Q: How was the 3<sup>rd</sup> Art Teacher that the Board added back funded at Oceanside High School – East?**

A: All but \$16,000 was funded from salary savings from new hires and the balance will be funded from the Instructional Contingency line of \$50,000.

**Q: ESL 9-12 - why the sudden change?**

A: There is just one teacher who is paid in part from a gr. K-8 account and in part from a gr 9-12. The percentage charged to each account needs to be adjusted.

**Q: Spec Ed Extended Year K-8 - Have been told that the overage was due to summer programs and some mischarges that should have been resolved by now. It doesn't appear that the mischarges have been resolved.**

A: There are some summer school teachers who were charged here who I need to move out of this account.

**Q: Guidance OSE - Similar mischarges here.**

A: One additional pay period for one of the Guidance Counselors needs to be moved.

**Q: 504 services K-8 is very high.**

A: 504 covers needed accommodations for non-special education students.

**Q: Improvement of Instruction – Why is percentage spent so high?**

A: The stipend Neal Guyer received as interim Superintendent was charged here and needs to be moved to the office of Superintendent.

**Q: The Library at Oceanside High School –East is far more spent than other library lines.**

A: This includes one-time retirement pay for a librarian that retired this past summer.

**Q: Board of Directors is already 50% spent?**

A: Includes 60% payment for the audit and entire payment for School Board liability insurance.

**Q: Transportation – Percentage spent is very high.**

A: The cost includes \$160,000 paid for the two new buses that were received this past month. We are now securing a 4 year lease that will credit this account.

**Q: Why is Operations and Maintenance at South high?**

A: Includes the payment for the work done on the underground oil tank and the cost to re-tube the boiler.

2. Accept minutes from September 14, 2012.

Accepted as presented

3. Set FY 14 budget timeline

The Committee agreed to same basic timeline as last year. The timeline will be presented to the School Board for acceptance at the November 1<sup>st</sup> regular Board meeting.

4. Status of Audit

Scott reported that the preliminary audit is complete and should have a draft audit for the Finance Committee at the November meeting.

5. Goals for FY 13 have been detailed in previous minutes.

Next meeting will be November 8, 2012 at 6:00 PM at the McLain Building.

*Scott Vaitones*